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OSA-4939-64  
13 November 1964

**MEMORANDUM FOR THE RECORD**

**SUBJECT: OSA FY-1965 Budget Review Presentation**

25X1 1. At Mr. Blake's request, the meeting was held on  
25X1 12 November 1964 in the DD/S&T Conference Room. In attend-  
ance were Messrs. Blake, [ ] of the  
DD/S&T and [ ] of OSA.

25X1 2. Mr. Blake opened the meeting and spoke briefly about  
the primary purpose of the exercise and two items contribut-  
ing to the OSA FY-1965 projected deficit of [ ]

25X1 3. Mr. Blake stated that OSA was informed it would have  
to absorb the costs of the [ ] people being brought on  
duty [ ] and that OBPAM had agreed to provide additional  
25X1 funds [ ] when the [ ] requested positions were  
25X1 approved. The [ ] funding from OBPAM and the [ ] reim-  
25X1 bursement from the DD/S&T for SPS travel would reduce the OSA  
25X1 projected deficit to [ ] Mr. Blake, however, intends to  
take no action on the projected deficit until the next budget  
review in February when it is expected that the financial  
picture will be more definite.

25X1 4. Mr. Blake then turned his attention to the External  
25X1 Contracts/Requisition portion of OSA's Report. He stated  
that the primary purpose of the financial exercise is to  
insure that a considerable portion of this programmed activity  
will be accomplished by 31 December and that 95% will be  
accomplished by 31 March. He then noted that in 4 months OSA  
had procured less than 25% of its programmed External Contracts/  
Requisitions activity. [ ] advised him that Commo requisiti-  
tions for [ ] are now in process  
and should improve the OSA commitment ratio. [ ] also  
25X1 advised him that OSA Commo planned to commit [ ] for equip-  
25X1 ment before 31 December and [ ] by the end of 25X1  
February.

25X1 5. After Mr. Blake excused himself from the meeting, [ ]  
25X1 [ ] briefed the others on the OSA's EDP operations and out-  
lined the reasons for OSA's inability to utilize OCS computer  
25X1 equipment for its unique requirements.

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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6. [ ] inquired whether the projections included a contingency for OXCART staging and was advised by [ ] that [ ] projection included [ ] for deployment between November and June.

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7. The DD/S&T representatives appeared satisfied with the projection but advised that a more thorough examination would be made again in February. Following the meeting, [ ] requested that [ ] prepare a projection of OSA Agency funds as of 31 December for use as an internal review of OSA's financial outlook prior to the DD/S&T presentation in February.

SIGNED

25X1

[ ]  
Chief, Budget & Reports Section  
B&F/OSA-DD/S&T

25X1

25X1

B&F/OSA, [ ] (13 Nov. 64)

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